

Privacy policy

According to the art. 13 of the EU Regulation 679/2016 (GDPR)

This privacy statement is intended to describe how CLBT S.r.l. (hereinafter "CLBT" or "The Company") processes personal data in both this website and its social activity.

1. Data manager:

CLBT Srl, with registered office in Bentivoglio (BO), 40010, Interporto di Bologna, Block 9.2.

Telephone: +39 051 6654011

E-mail: privacy@clbt.it

2. The data we process

By linking to this website, CLBT can automatically collect navigation data, that is, information that is not processed to be associated with identified parties, but which due to its very nature could, through processing and association with data held by third parties, allow the identification of specific users. This category of data includes the IP addresses or domain names of the computers used by users connecting to the website, the URI (Uniform Resource Identifier) addresses of the requested resources, the exact time of the request, the method used to send the request to the server, the size of the file obtained in response, the numeric code indicating the status of the response given by the server (success, error, etc.) and other parameters related to the operating system and the user's IT environment. We only use this information as anonymous statistical data on the use of the website, to check it is working properly and to identify anomalies and / or abuses.

In addition and for the purposes of its social activities, CLBT could also collect visitor data pertaining information requests such as contract termination, order execution, paper or email correspondence addressed to contacts available on the site or elsewhere, fairs and/or events, curriculum vitae and personal information such as names, surnames, telephone numbers, addresses, e-mail, bank details, identification of legal representatives or company contacts, tax codes, as well as information associated to identity documents and any other information voluntarily provided to the Company.

3. Purposes and legal bases of the processing

The Company processes Personal data according to the legal bases and the purposes indicated below:

PURPOSE	DETAIL	LEGAL BASES
1. Implementing and improving our website's IT services, analyzing user interaction and preventing computer crimes	The Company can use Navigation data to guarantee the appropriate and correct operation of the site, enhance and improve browsing experience, assess how users interact with the site, and to determine and prosecute any offenses committed against it and/or its users if necessary.	CLBT's rightful interest in website performance and in the prevention and prosecution of computer crimes that could damage or prejudice third parties.
2. Checking information requests and providing requested services	The Company, as part of its transport service provision, customs, warehousing, cleaning, etc. Can handle identification and contact information of legal representatives and company contacts of the user, their bank details, tax codes, and payments, in order to provide the requested services and perform the	Execution of the contract of which the user is part and / or adoption of pre-contractual measures in the interest of the user

	<p>related obligations, such as assistance and support, invoicing, payment management, customer contact care, bookkeeping, etc.</p> <p>CLBT may communicate information to its transport service providers with the sole purpose of effectively fulfilling the service requested by the user.</p> <p>The Company may also obtain copies of the identity documents of the legal representatives of customers who need customs services.</p>	
<p>3. Searching and obtaining products and services useful in developing its social activity</p>	<p>As part of its business, the Company uses suppliers of products and services of various kinds. Their respective information such as tax identification number, name and surname, address, contact data or other elements of personal identification needed to establish and/or execute the commercial relationship may be collected.</p> <p>Occasionally CLBT, in the process of concluding procurement contracts, may also process information concerning the employees of contracting companies working at CLBT premises, such as names, professional qualifications, driving licenses for machinery, training certificates, etc.</p> <p>This data is used by the Company for the sole purpose of carrying out the business relationship, making payments for the products / services received, handling relations with suppliers, keeping the accounts, complying with legal obligations, etc.</p>	<p>Execution of the contract of which the user is part and / or adoption of pre-contractual measures in the interest of the user.</p> <p>Compliance with legal obligations to which CLBT is subjected</p>
<p>4. Processing the spontaneous job applications received by the Company or those directly requested by CLBT to fill open positions and possibly hire new staff</p>	<p>The information contained in each CV/resume, such as contact details, work experience, educational qualifications, general qualifications, and the like, is used to assess applicants, keeping in mind CLBT's employment needs and to be able to set up job interviews and then proceed to staff recruitment.</p>	<p>Execution of pre-contractual measures adopted at the user's request</p> <p>Explicit permission of the interested party given by sending the CV</p>
<p>5. Fulfilling of legal obligations and / or orders of the Public Authority</p>	<p>Other user data may be processed to comply with the obligations CLBT is subject to according to the current legislation, such as keeping accounting records, or adhering to a Public Authority or exercising the right of defense concerning judgments made by and against the Company.</p>	<p>Compliance with legal obligations and the legitimate interest of CLBT to exercise its right of defense</p>

4. Optional data supply

The user is free to provide or deny his personal data. However not providing the requested information could result in CLBT's inability to process user requests.

5. Data recipients

CLBT uses suppliers of products and services whose personal data may be communicated as part of the supply relationship, such as:

- a) company of the entrepreneurial group CLBT belongs to;
- b) insurance companies;
- c) credit institutions;
- d) professional service providers, such as accountants, lawyers, job consultants;
- e) IT service providers, such as system administrators, software administrators, network administrators, email service providers, web hosting and website designers;
- f) Italian, European or foreign public authorities based on the applicable jurisdiction and if necessary, according to the law or through the order of the Authority.

It is understood that personal data will be solely used for the purposes indicated in this statement and may be disclosed to third parties only if necessary, in order to accomplish the purposes for which the data is collected. Beyond the bounds of these cases, personal data will not be disclosed except as specifically required by law, or under specific user authorization.

6. Data retention time

The Company will keep the data only for the time necessary to achieve the purposes or, alternatively, according to the legal obligations to which CLBT is subject.

In particular:

Purpose	Retention time
Navigation data	7 days
Information or quotation requests	Data pertaining requests for information or listing of services will be kept for the time necessary to fulfill the request or for the time required by law in the event of the establishment of a contractual relationship.
Customer relationship management	Documentation related to the management of the commercial relationship with customers will be kept for the entire duration of the contract and for the time required by law, which is generally 10 years.
Supplier Relationship management	Documentation related to the management of the commercial relationship with the suppliers will be kept for the entire duration of the contract and for the time required by law, ie generally 10 years.
CV/resume handling	CVs/resume are kept for up to 6 months.

7. Data transfer abroad

The information of customers and suppliers related to commercial relationship management and the compliance of accounting obligations present in the management of CLBT may be transmitted to our Switzerland parent company which supplies and handles the aforementioned management, also for the purposes of drafting the Group consolidated financial statements.

The European Commission considers Switzerland a country that conforms to art. 45 of EU Reg. No. 679/2016, therefore the information can be transmitted to this destination without further specific authorizations from the user.

8. Rights of the interested parties

Regarding the personal information that CLBT collects and processes, the Company guarantees the following rights:

- revocation of consent: it allows individuals to obtain the interruption of data processing where the latter is based on consent, except in cases where there are valid legal bases through which the company could continue this processing even in the absence of consent;
- access: allows confirmation of the existence of data processes in progress, of personal data held by the Company and, where appropriate, of accessing such data and the information connected with them;
- correction: allows the modification of inaccurate personal data without unjustified delay and, considering the purposes of the processing, to obtain the integration of incomplete personal data;
- cancellation: allows data to be deleted without unjustified delay (for example, when personal data are no longer necessary in relation to the purposes for which they were collected), save exceptions provided for by the applicable legislation (eg when the conservation of data is necessary to comply with legal obligations applicable to the company);
- limitation: allows, in circumstances described by the applicable legislation, to obtain the limitation of the processing of personal data. In such cases the Company may continue to process the data only in certain circumstances, for example for the exercise of the right of defense or to protect the rights of another natural or legal person;
- opposition: allows, in certain circumstances described by the applicable legislation, to oppose the processing of personal data unless there are prevailing legitimate reasons, rights or freedoms that may allow the Company to continue processing.

Furthermore, it is possible to lodge a complaint with the Guarantor for the protection of personal data at any time.